



**STATE OF TENNESSEE
DEPARTMENT OF CHILDREN'S SERVICES**

**ANNOUNCEMENT OF FUNDING
FOR
CHILD ABUSE PREVENTION SERVICES**

RFS # 359.20- 410

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1. INTRODUCTION

Statement of Purpose

The purpose of this **FUNDING OPPORTUNITY** is to define the State's minimum requirements, solicit grant proposals, and gain adequate information by which the State may evaluate the services offered by Proposers.

General Information

The State of Tennessee, Department of Children's Services, hereinafter referred to as the State, intends to secure Grants for Child Abuse Prevention Services specifically programs that are community-based, family-centered, and prevention-focused, and which strengthen families and reduce the incidence of child abuse and neglect. Funding is allocated among the twelve (12) state regions based on a combination of child population and child abuse statistics.

Scope of Services

The Grantee shall provide Primary and/or Secondary Child Abuse Prevention Services, which are those services, designed to prevent the occurrence of child abuse and neglect.

Primary Services- Intervention activities directed toward a general population to prevent initial instances of abuse. Primary prevention activities are designed to inform the general public or specific target groups on the issues of child abuse, to heighten awareness of child abuse and prevention techniques, and to educate specific segments of the population on the identification of child abuse and the proper method of reporting child abuse and neglect.

Secondary Services- Services directed toward families who are considered vulnerable of at risk of developing problems that lead to child abuse or neglect because of their life situations. The probability of the occurrence of child abuse or neglect within these families is greater than in the general population.

These programs must provide at least one of the following services:

1. **Parenting Education** = Process of helping individuals to formally learn age appropriate, non-violent disciplinary techniques, parenting skills, and stress management techniques.

Components may include, but are not limited to:

- a. Parent Training = Individual or group instruction on particular issues relating to the care of children and youth.
- b. Resource Centers = Community based site that provides information and/or material resources on parenting.
- c. 24 hour help line = Toll free number available 24 hours a day, seven days a week to assist and support families.
- d. Transportation = getting individuals to parenting class, and/or other service components.
- e. Child Care = Adult oversight and supervision of children as needed to enable the parents to attend class(es) or participate in other service components.
- f. Home Visitation = May be included to observe and reinforce the practical application of parenting skills learned.

2. **Parent Support Programs** = A community based program to support and strengthen families, that is based on an equal partnership between families and program staff designed to

strengthen families. These programs are unique to each community and are culturally sensitive.

Components may include, but are not limited to:

- a. Parent support groups that meet regularly to discuss parenting issues.
- b. Respite Care = Temporary alternative care for the child or children during a crisis situation.
- c. Parent-to-Parent Mentoring = a parent acting as a role model or assisting another parent in improving parental skills.
- d. Resource Centers = Community based site that provides information and/or material resources on parenting, child development, and abuse prevention.
- e. 24 Hour Help line = Toll free number available 24 hours a day, seven a week to assist and support families
- f. Transportation = may be a component for all program services.
- g. Parental involvement in program planning and program evaluation.
- h. Family focused group activities such as family "field trips", picnics, fairs, and workshops.
- i. Child Care = Adult supervision of children which may be available if needed for parents to participate in services.
- j. Counseling (individual and/or group) structured communication that results in identifying and solving problems and building on strengths.

3. In Home Visitation = Regular Home Visits- This service is designed to enhance the bonding between parents and their children and increase knowledge of child development and effective parenting techniques. The service is available primarily in the family's home and is tailored to each family's unique needs. This service is usually offered to first time parents or parents of children ages 0 - 3 years.

Components may include, but are not limited to:

- a. Parent Training = Individual instruction of the family on particular issues relating to the care of children and youth.
- b. Parent to Parent Mentoring = one parent acting as a role model or assisting another parent in improving parental skills.
- c. Parent Support = focusing on the strengths of parents and providing reinforcement for those behaviors.
- d. Counseling = structured communication that results in identifying and solving problems and building on strengths.
- e. Assessment/Parent Involvement in goal setting.
- f. Monitoring and Evaluating of goals with families.
- g. Advocating = Staff acting on behalf of families.
- h. Referrals and Follow-up = reviewing progress and revising goals in a partnership relationship between families and staff.
- i. Respite Care = Temporary alternative care for the child or children during stressful or crisis situations.

4. **Skills Training for Children and Youth Programs** = This program teaches age appropriate skills to children and youth on personal safety issues and/or decision making, through Workshops, Groups, Presentations, Seminars, Mentoring, Etc.

Components may include, but are not limited to;

- a. Personal Safety Skills
- b. Esteem Building Skills
- c. Personal Responsibility Skills
- d. Communication Skills
- e. Conflict Resolution Skills

5. **Public Awareness Programs** = Information geared to the general public or to specific target group about the issues of child abuse meant to heighten awareness of child abuse and prevention techniques, and to educate specific segments of the population on the identification and reporting of child abuse, and on positive parenting techniques.

Components may include, but are not limited to;

- a. Public Service Announcements (PSA) and Media Kits,
- b. Public Speaking
- c. Parenting Fairs
- d. Detection and Reporting Training
- e. National Child Abuse Prevention Month Activities
- f. Newsletters
- g. Professional Development and Training Community Task Force

Additionally, proposals should indicate how outcomes will be measured. Program outcomes are expected to reflect improved functioning and quality of life for children and families by reducing incidents of child abuse and neglect. Outcomes means the benefits or changes for individuals or families during or after participating in program activities. Outcomes are not the statistical reports of number of children/families served.

Eligibility and other program requirements

Agencies eligible to apply for and receive funding for Child Abuse Prevention Services shall either be government entities or be incorporated as a not-for-profit corporation and be tax-exempt under § 501 of the Internal Revenue Code and comply with §§ 37-1-403 and 37-1-605 of TCA by reporting cases of suspected child abuse or neglect or child sexual abuse to the Department of Children's Services and comply with § ;71-6-103 by reporting suspected cases of adult abuse, sexual abuse, neglect or exploitation to the Department of Human Services. [Acts 1984, ch. 930, § 4; T.C.A., § 14-33-104; Acts 1996, ch. 1079, § 183.]

Agencies eligible to apply for and receive funding for Child Abuse Prevention services must also meet all requirements as stated in the Standards for Child Abuse Prevention Agencies (Chapter 0250-7-5), state and federal funding laws, the Announcement of Funding, and the state contract document. All agencies must be licensed annually by the Department of Children's Services in accordance with Standards for Child Abuse Prevention Agencies, Chapter 0250-4-11 (TCA § 71-3-501 et seq.).

Individuals or families to be served by Child Abuse Prevention Services shall be eligible for these services without regard to income.

Agencies receiving funding under Public Chapter 930 are required to submit documentation and information on service provision including, among other information, an annual report to include statistics on the number of persons requesting service, the number of persons served, the type of service rendered and a description of the social and economic

characteristics of the person served and the number and type of referrals, including medical, legal and education services, made to other community resources.

Service providers must participate in:

- Collaboration and partnerships to encourage the development of a continuum of preventive services for children and families
- Involving parents in the development, operation and oversight of programs
- A peer review process to review proposals of future Child Abuse Prevention Grantees. The Proposal Peer review process will be organized and directed by DCS and need not be addressed in detail in the application for funding.

Funding

Funding allocations will be distributed among the twelve (12) state regions to the extent possible based on a combination of child population, child abuse statistics and service gaps. A program that can serve more than one region must submit separate proposals for each region served. In no case shall a grant or match be used to supplement any other program or activity unrelated to the CAP contract. Neither can CAP funds supplant other funding.

Budget proposals must adhere to the following formula: eighty (80) percent of the total budget is grant dollars. Twenty (20) percent of the total budget must be agency match. The twenty percent match may be in cash, in cash and in-kind, or all in-kind.

A list of the regions/counties served is as follows:

REGION	COUNTIES SERVED
Davidson County Region	Davidson
East TN Region	Anderson, Blount, Campbell, Claiborne, Cocke, Grainger, Hamblen, Jefferson, Loudon, Monroe, Morgan, Roane, Scott, Sevier & Union
Hamilton County Region	Hamilton
Knox County Region	Knox
Mid-Cumberland Region	Cheatham, Dickson, Houston, Humphrey, Montgomery, Robertson, Rutherford, Stewart, Sumner, Trousdale, Williamson and Wilson
Northeast Region	Sullivan, Johnson, Carter, Greene, Hancock, Hawkins, Unicoi & Washington
Northwest Region	Benton, Carroll, Obion, Lake, Weakley, Henry, Dyer, Gibson & Crockett
Shelby County Region	Shelby

South Central Region	Bedford, Coffee, Giles, Hickman, Lawrence, Lewis, Lincoln, Marshall, Maury, Moore, Perry & Wayne
Southeast Region	Bledsoe, Bradley, Franklin, Grundy, McMinn, Marion, Meigs, Polk, Rhea & Sequatchie
Southwest Region	Chester, Decatur, Fayette, Hardeman, Hardin, Haywood, Henderson, Lauderdale, McNairy, Madison & Tipton
Upper Cumberland Region	Cannon, Clay, Cumberland, DeKalb, Fentress, Jackson, Macon, Overton, Pickett, Putnam, Smith, VanBuren, Warren & White

Grant Contract Duration

Grant Contract Term. This Grant Contract shall be effective for the period commencing on January 1, 2006 and ending on June 30, 2006. The intention is to renew the contract for an additional year if the performance of the grantee is satisfactory. The State shall have no obligation for services rendered by the Grantee that are not performed within the specified period.

Proposal Deadline

Grant Proposals shall be submitted no later than the Proposal Deadline time and date detailed in the Section 2, Schedule of Events. A Proposer's failure to submit a proposal as required before the deadline shall cause the proposal to be disqualified.

Proposers assume the risk of the method of dispatch chosen. The State assumes no responsibility for delays caused by any delivery service. Postmarking by the due date shall not substitute for actual proposal receipt by the State. Late grant proposals shall not be accepted nor shall additional time be granted to any potential Proposer.

Grant Proposals may not be delivered orally, by facsimile transmission, or by other telecommunication or electronic means.

2. ANNOUNCEMENT OF FUNDING SCHEDULE

The following Schedule of Events represents the State's best estimate of the schedule that shall be followed. Unless otherwise specified, the time of day for the following events shall be between 8:00 a.m. and 4:30 p.m., Central Time.

The State reserves the right, at its sole discretion, to adjust this schedule as it deems necessary.
Notification of any adjustment to the Schedule of Events shall be provided to all vendors.

	EVENT	DATE	TIME
1	State Announcement of Funding	August 1, 2005	
2	Deadline for Submitting a Proposal and State Opens Grants Proposals	August 31, 2005	9:00 a.m.
3	State Completes Evaluations of Grant Proposals	September 30, 2005	
4	State Send a written Notice to Proposers <u>and</u> State Opens Files for Public Inspection	October 15, 2005	9:00 a.m.
5	Conclusion of Contract Negotiation, and Contract Signing	October 28, 2005	
6	Technical Assistance Meeting – Nashville	November 21, 2005	
7	Anticipated Contract State Date	January 1, 2006	

3. COMMUNICATION REQUIREMENTS AND OTHER INFORMATION

COORDINATOR:

The following Coordinator shall be the main point of contact for this Announcement of Funding.

Regina F. Newman
Program Specialist, Contracts and Grants Management
Tennessee Department of Children's Services
7th Floor, Cordell Hull Building
435 Sixth Avenue North
Nashville, TN 37243-1290
Phone: (615) 253-5235
Fax: (615) 244-8969

Communications Regarding the Announcement of Funding

- All vendor communications concerning this procurement must be directed to the Coordinator. Unauthorized contact regarding this procurement with other State employees of the procuring state agency may result in disqualification.
- All communications should be in writing to the Coordinator. Any oral communications shall be considered unofficial and nonbinding on the State
- Any communication sent by facsimile transmission must also be sent by United States mail on the same date.
- The State shall respond in writing to written communications. The State reserves the right, at its sole discretion, to determine appropriate and adequate responses to written comments, questions, and requests for clarification.

Right of Rejection

- The State reserves the right, at its sole discretion, to reject any and all grant proposals or to cancel the Announcement of Funding in its entirety.
- Any proposal received, which does not meet the requirements of this Announcement of Funds, may be considered to be nonresponsive, and the proposal may be rejected.

Grantee Selection Criterion

All grant proposals are reviewed by a group of state employees selected by the Department of Children's Services. The minimum number of state employees on a review team will be three. Based on the evaluations of the panel selections will be made and submitted for final approval to the Commissioner of the Department of Children's services or designee.

All proposals are reviewed and rated by the Department of Children's Services. **A copy of the rating instrument is attached.** Based on the ratings, funding recommendations are made to the Commissioner of the Department of Children's Services for final funding decisions. Allocations of funds will be made to the Department's twelve (12) districts of the state based on a combination of child population and incidents of child abuse and neglect. An applicant may be required to make a verbal presentation.

Agencies that have not submitted their semi-annual report to include Customer Satisfaction Survey Data and Outcome Measurements are ineligible for renewed funding.

The Department of Children's Services reserves the right to further negotiate grant proposals submitted for consideration.

4. PROPOSAL INFORMATION

SUBMITTING THE PROPOSAL:

- All grant proposals MUST be submitted to the Department of Children's Services with the items identified below at the following address:

Regina F. Newman
Tennessee Department of Children's Services
7th Floor, Cordell Hull Building
436 Sixth Avenue North
Nashville, Tennessee 37243

- Proposers MUST submit **six (6)** copies of the following items:
 - ✓ Announcement of Funding Grant Proposals and Grant Budget
 - ✓ Signed Certification of Assurances

5. PROPOSAL FORMAT AND CONTENT

- Grant Proposals should be prepared simply and economically and provide a straightforward, concise description of the Proposer's capabilities to satisfy the requirements of the Announcement of Funds. Emphasis should be on completeness and clarity of content.

- Proposers must respond to every section identified. Proposers must label each response with the section numbers associated with the subject requirement. Detailed requirements are provided in Section 6.

Failure to follow the specified format, to label the responses correctly, or address all of the section may, at the State's sole discretion, result in the rejection of the Proposal.

- Proposers must follow all formats and address all portions of the Announcement of Funds set forth herein providing all information requested.
- Grant Proposals shall be type written, double spaced on standard 8 1/2" x 11" white paper, Font size of 12 with 1" margins, and no longer than 10 pages.
- All proposal pages must be numbered and stapled or otherwise secured.
- The proposal must include a table of contents
- The number of copies for each item must be submitted as indicated.
- Do not attach covers, binders, newspaper articles, pamphlets, or other items not specifically requested.

6. PROPOSAL REQUIREMENTS

- I. **A Mission Statement of the Agency**, the current services of the agency, and how the proposed project is consistent with the agency's mission. Explain how the applicant meets the eligibility criteria described on pages 4 and 5 of this Announcement of Funding.
- II. **Agencies soliciting funds for a program of services shall define the needs of the target population in their proposals.**
 - a) Description of target population this grant will serve. Explain how the proposed project will address rural needs, if any.
 - b) An explanation of how this grant provides needed prevention services in your area.
 - c) Objective data showing need for this service, including the source of said data.
- III. **A detailed description of the services to be provided by this grant. Include in the description the following:**
 - a) an explanation of the project's focus on either primary or secondary prevention
 - b) an explanation of the rationale for the project
 - c) an clear explanation of the service to be delivered
 - d) a description of how the project is innovative or new
 - e) an explanation of the project's focus to meet rural needs
- IV. **A detailed description of how this grant will meet specific prevention outcomes. Explain the logic model with the intervening variables here.**

The objective of the Community Based Child Abuse Prevention Committee is to reduce Child Abuse in Tennessee. Towards this end, the Committee proposes to fund programs that can show measurable outcomes improving that outcome variable or improving the intervening variables thought to lead to reduction of abuse. Intervening variables recognized by the committee:

1. Education of the General Public and Parents in Child Development or How to Protect their Children from Child Abuse – Education of the General Public

Components may include, but are not limited to;

- Public Services Announcements (PSA) and Media Kits;
- Public Speaking
- Parenting Fairs
- Detection and Reporting Training
- National Child Abuse Prevention Month Activities
- Newsletters
- Professional Development and Training
- Community Task Force

2. Provision of Parental Support, either economic and/or emotional
Components may include, but are not limited to:

- Parents support group that meet regularly to discuss parenting issues.
- Respite Care- Temporary alternative care for the child or children during crisis situation.
- Parent to Parent Mentoring- a parent acting as a role model or assisting another parent in improving parental skills.
- Resource Centers- Community based site that provides information and/or material resource on parenting, child development, and abuse prevention.
- 24 Hour Help Line- Toll free number available 24 hours a day, seven day a week to assist and support families.
- Transportation – may be a component for all program services.
- Parental Involvement in program planning and program evaluation.
- Family focused group activities such as family “field trips”, picnics, fairs, and workshops.
- Child Care- Adult supervision of children, which may be available if needed for parents to participate in services.
- Counseling (individual and/or group) structure communication that results in identifying and solving problems and building on strengths.

3. Parenting Education components may include, but are not limited to:

- Parent Training- Individual or group instruction on particular issues relating to the care of children and youth.
- Resource Centers – Community based site that provides information and/or material resource on parenting.
- 24 hours help line – Toll free number available 24 hours a day, seven days a week to assist and support families.
- Transportation – getting individuals to parenting class, and /or other service components.
- Home Visitation- may be included to observe and reinforce the practical application of parenting skills learned.

4. Parental Support – can include In-home Visitation which can include the following components:

- Parenting Training- individual instruction of the family on particulate issues relating to the care of children and youth.
- Parent to Parent Mentoring – one parent acting as a role model or assisting another parents in improving parental skills.
- Parent Support= focusing on the strengths of parents and providing

reinforcement for those behaviors.

- Assessment/Parent Involvement in goal setting.
 - Monitoring and Evaluating of goals with families.
 - Referrals and Follow-up- reviewing progress and revising goals in a partnership relationship between families and staff.
 - Respite Care – Temporary alternative care for the child or children during stressful or crisis situations.
5. Strengthening Strong community Connections- This component may include but is not limited to activities to support the networking of and encourage the synergy between community agencies that provide or support Child Abuse Prevention activities.
6. Strengthening Kids through Social and Emotional Education
Components may include, but are not limited to:
- Personal Safety Skills
 - Esteem Building Skills
 - Personal Responsibility Skills
 - Communication Skills
 - Conflict Resolution Skills

- V. **Indicate successes or problems you have had in meeting outcomes in the past.**
- VI. **Describe the Goals and Objectives of this Project.**
- VII. **Describe how the project is staffed, including information on the use of volunteers.**
- VIII. **Provide information on the number and ages of children you propose to serve under this grant.**
- IX. **Explain how the project is sensitive to multicultural issues.**
- X. **Explain how the project will involve high-risk parents, peer review, community collaboration, and support. Attach letters of commitment from agencies with the proposal.**
- XI. **Explain how the project will address needs of teen parents or very young adult parents.**
- XII. **Identify the number of counties you propose to serve under this grant.**
- XIII. **Submit a line item budget by expenditure category and a payroll back-up sheet, which details positions by name, title, salary and benefits (if a position is part-time, please include the percentage of time). For professional staff, include educational qualifications required.**

7. Attachments**TENNESSEE DEPARTMENT OF CHILDREN'S SERVICES
CHILD ABUSE PREVENTION ASSURANCES**

As the representative for _____, I hereby certify that:

1. The Agency will assure appropriate match.
2. The Agency will participate in local and statewide community education of child abuse prevention. This community education will be in addition to the agency's child abuse prevention program. The agency will coordinate prevention services with local Department of Children's Services staff, as appropriate.
3. The Agency will develop a method for evaluating the prevention program with a system of measuring outcomes as they relate to the prevention of child abuse and neglect. This method must include some type of client measure (s) such as peer tests, satisfaction surveys, etc. The agency will submit six (6) month and annual summaries to the Department of Children's Services.
4. The Agency will provide child care and transportation, if necessary, for services provision.
5. The Agency will use volunteers when the program allows for their use.
6. The Agency will address the need of a multi-cultural population.
7. The Agency assures that it is a public or not-for-profit agency with 501C status, and eligible in every respect for this grant.
8. The Agency assures that all equipment purchased under this grant cannot exceed a total cost of \$500.00.
9. The Agency will participate in peer review.
10. The Agency will involve parents in administrative decision-making.

(Signature)

(Date)

(Title)

CHILD ABUSE PREVENTION RATING INSTRUMENT

Proposer Name: _____

Name of Evaluator: _____

Contract/Proposal Compliance

Answers to the following questions may determine the Proposer's eligibility for funding. (Circle Response)

1. Does the proposal reflect the requirements stated in the Announcement of Availability of Funding?
 - a) Applicant is a governmental entity. **YES NO**
 - b) Applicant is tax exempt under § 501 of the Internal Revenue Code **YES NO**
 - c) Applicant complies with TCA by reporting cases of suspected child abuse to DCS **YES NO**
 - d) Applicant complies with TCA by reporting cases of adult abuse, sexual abuse, and neglect, to DHS **YES NO**
 - e) Applicant meets all requirements as stated in Standards for Child Abuse Prevention Agencies **YES NO**
 - f) Applicant is licensed by DCS **YES NO**

1. Does the proposed program focus on primary or secondary prevention? **YES NO**

2. Does the proposal include evidence of collaboration? **YES NO**

3. Does the proposal include parental involvement? **YES NO**

4. Does the proposal include peer review? **YES NO**

5. Based on the above answers, is the proposed program eligible for funding? **YES NO UNSURE**

(If the answer to number 5 is "no", do not complete the remaining evaluation instrument.)

Evaluate each numbered criteria with a point indicator as follows: very well = 3 points, average = 2 points, inadequate = 1 point, and proposal doesn't address or meet criteria = 0 points.

Criterion	Circle score
Has the proposed program indicated a community need for the service by identifying the target population?	3 2 1 0
Has the proposed program indicated a community need for the service by identifying the objective data that shows a need for Prevention Services?	3 2 1 0
Are the goals and objectives clear and achievable?	3 2 1 0
Are the outcomes measurable?	3 2 1 0
Are the applicant's mission statement and current services compatible with the proposed program?	3 2 1 0
Does the proposed program clearly specify the service to be delivered?	3 2 1 0
Does the proposed program offer an appropriate rationale for prevention?	3 2 1 0
Does the proposed program address the parenting needs of a multicultural population and describe the efforts to reach this population?	3 2 1 0
Does the proposed program include an evaluation system that is sound?	3 2 1 0
Does the applicant have the ability and personnel to deliver the proposed service?	3 2 1 0

Does the proposed program;	Points			
Provide home-based services?	3	2	1	0
Include innovative efforts?	3	2	1	0
Target rural needs?	3	2	1	0
Target high-risk parents?	3	2	1	0
Target parents with young children, ages 0-3?	3	2	1	0
Target teen parents or very young adult parents?	3	2	1	0
Serve a low-income community?	3	2	1	0
Have a realistic approach to involving parents in the program?	3	2	1	0

[illegible]

GRANT BUDGET

GRANTEE: [NAME]

PROGRAM AREA: [PROGRAM NAME]

Refer to *Department of Finance and Administration Policy 03, Uniform Reporting Requirements and Cost Allocation Plans for Subrecipients of Federal and State Grant Monies, Appendix A* for further definition of each expense object line-item in the model budget format. Policy 03 can be found on the Internet at: <http://www.state.tn.us/finance/rds/ocr/policy03.pdf>

THE FOLLOWING IS APPLICABLE TO EXPENSE INCURRED IN THE PERIOD: [DATE] through [DATE]

POLICY 03 Object Line-item Reference	EXPENSE OBJECT LINE-ITEM CATEGORY (detail schedule(s) attached as applicable)	GRANT CONTRACT	GRANTEE MATCH (participation)	TOTAL PROJECT
1	Salaries	0.00	0.00	0.00
2	Benefits & Taxes [(PERCENT)]	0.00	0.00	0.00
4, 15	Professional Fee/ Grant & Award (detail attached)	0.00	0.00	0.00
5	Supplies	0.00	0.00	0.00
6	Telephone	0.00	0.00	0.00
7	Postage & Shipping	0.00	0.00	0.00
8	Occupancy	0.00	0.00	0.00
9	Equipment Rental & Maintenance	0.00	0.00	0.00
10	Printing & Publications	0.00	0.00	0.00
11, 12	Travel/ Conferences & Meetings	0.00	0.00	0.00
13	Interest (detail attached)	0.00	0.00	0.00
14	Insurance	0.00	0.00	0.00
16	Specific Assistance To Individuals	0.00	0.00	0.00
17	Depreciation (detail attached)	0.00	0.00	0.00
18	Other Non-Personnel (detail attached)	0.00	0.00	0.00
20	Capital Purchase (detail attached)	0.00	0.00	0.00
22	Indirect Cost [(PERCENT)]	0.00	0.00	0.00
24	In-Kind Expense	0.00	0.00	0.00
25	GRAND TOTAL	0.00	0.00	0.00

LINE-ITEM DETAIL FOR: [PROFESSIONAL FEE/ GRANT & AWARD]	AMOUNT
[SPECIFIC, DESCRIPTIVE, DETAIL]	[AMOUNT]
[REPEAT LINE AS NECESSARY]	
TOTAL	[AMOUNT]

LINE-ITEM DETAIL FOR: [INTEREST]	AMOUNT
[SPECIFIC, DESCRIPTIVE, DETAIL]	[AMOUNT]
[REPEAT LINE AS NECESSARY]	
TOTAL	[AMOUNT]

LINE-ITEM DETAIL FOR: [DEPRECIATION]	AMOUNT
[SPECIFIC, DESCRIPTIVE, DETAIL]	[AMOUNT]
[REPEAT LINE AS NECESSARY]	
TOTAL	[AMOUNT]

LINE-ITEM DETAIL FOR: [OTHER NON-PERSONNEL]	AMOUNT
[SPECIFIC, DESCRIPTIVE, DETAIL]	[AMOUNT]
[REPEAT LINE AS NECESSARY]	
TOTAL	[AMOUNT]

LINE-ITEM DETAIL FOR: [CAPITAL PURCHASE]	AMOUNT
[SPECIFIC, DESCRIPTIVE, DETAIL]	[AMOUNT]
[REPEAT LINE AS NECESSARY]	
TOTAL	[AMOUNT]

LINE-ITEM DETAIL FOR: [SUBJECT LINE-ITEM]	AMOUNT
[SPECIFIC, DESCRIPTIVE, DETAIL]	[AMOUNT]
[REPEAT LINE AS NECESSARY]	
TOTAL	[AMOUNT]

